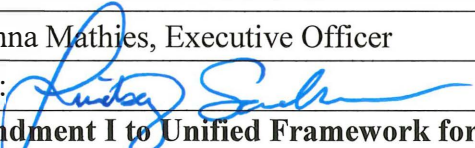



**FRESNO UNIFIED SCHOOL DISTRICT
BOARD COMMUNICATION**

BC Number: EA - 3

From the Office of the Superintendent	Date: March 22, 2019
To the Members of the Board of Education	
Prepared by: Deanna Mathies, Executive Officer	Phone Number: 457-3687
Cabinet Approval: 	
Regarding: Amendment I to Unified Framework for Success Grant	
<p>The purpose of this communication is to provide the Board with information regarding the Unified Framework for Success grant from First 5 Fresno County.</p> <p>The purpose of the Unified Framework for Success grant is to identify opportunities, both internal and/or external, for alignment and integration to enhance early childhood systems partnerships and connections with those serving children ages 0-5 and their families.</p> <p>A Contract Amendment Request was submitted to the Commission to request a No-Cost Extension to the duration of the contract term dates; extending the grant period from October 31, 2019 to June 30, 2020. During fiscal year 2017/18 there were no expenses, therefore, grant funds were not utilized. The 2017/18 allotted funds will be applied to the current and subsequent fiscal years.</p> <p>Requested changes in the Contract Amendment Request supported the original intent of the grant and contract terms. The Commission approved the Contract Amendment Request on March 6, 2019.</p>	
<p>Approved by Superintendent: Robert G. Nelson, Ed.D.  Date: <u>3/22/19</u></p>	



Fresno Unified School District Contract Routing Form

Completed Independent Contractor Services Agreement must accompany this form

Vendor Name: Children and Families Commission of Fresno County, California 2504 Tulare Street, Suite 200, Fresno, CA 93721
Address

559-457-3687 Deanna Mathies
Phone Number Vendor Contact

Term (Duration): 11/01/2019 through 06/30/2020

FUSD Contract Administrator: Deanna Mathies, Executive Officer
Name

FUSD, Early Learning Department 559-457-3687
Site/Department Telephone Number

Budget: _____
(Fund-Unit-Dept.-Activity-Object)

Annual Cost \$ _____ (Contract will not be authorized to exceed this amount w/o BOE approval)

Fingerprint Requirements: All individuals providing services under this contract are in compliance with the requirements of the "Michelle Montoya School Safety Act" as required therein. Yes No

Scope of Work Summary:

Amendment I is made effective as of March 1, 2019-June 30, 2020. The overall goal of this project is to develop an integrated approach within the district through alignment of multiple departments to improve service delivery for children ages 0 to 5 and their families and ensure a smooth transition into the K-12 school system. The following key strategies were identified as a priority:

1. Improve current data tracking system
2. Facilitate appropriate linkages to needed services (both internal and external) to appropriately meet children's developmental needs.
3. Improve and strengthen regular and consistent communication across district's administrative staff, board of trustees, and department staff.
4. Implement and integration pilot project to learn, adopt, and scale effective strategies district-wide.

The original contract was approved on 12/13/17 in the amount of \$500,000. ■

Date Item is to appear on Board of Education Agenda: N/A

Reviewed & approved by **Cabinet Level Officer:** *[Signature]* 3-6-19
Signed Date

Reviewed & approved by **Director, Risk Management:** *[Signature]* 3-8-19
Signed Date

Please return signed contract to: Selena Rico Early Learning 457-3643
Name Department Telephone

**Amendment I to
Services Agreement
Fiscal Year 2018/2019**

Parties

Commission: Children and Families Commission of Fresno County, California

Contractor: Fresno Unified School District

Administrative

Original Contract Number: 201718-1553

Amendment I Contract Number: 201718-1553

Recitals

A. Commission and Contractor are parties to that certain Program Services Agreement (the "Agreement"), dated November 1, 2017, the Term of which is from November 1, 2017 to October 31, 2019 (the "Original Term").

B. The Parties now desire to amend the Agreement to provide for an extension of the Term and to modify the Services and Project Budget all as defined in the Agreement.

C. All capitalized terms used in this Amendment I to Services Agreement (this "Amendment I") shall have the meanings provided for in the Agreement unless otherwise specified in this Amendment I.

Therefore, in consideration of the above recitals, which are incorporated into this Amendment I by reference, the Parties agree as follows:

1. Term. This Amendment I is made effective as of March 1, 2019 (the "Effective Date"). The Term of the Agreement is extended until June 30, 2020, unless terminated earlier under the Agreement (the "Term") or as specified in this Amendment to the contrary.
2. Amendment to Section 2.1. Effective as of March 1, 2019, Exhibit A will be replaced with the Exhibit A, "Scope of Work/Budget" attached to this Amendment I and incorporated herein by this reference. As of March 1, 2019, except as needed to interpret and enforce Contractor's responsibilities and obligations under the original Term of the

Agreement, the original Exhibit A attached to the Agreement will have no further force and effect.

3. Controlling Document; No Other Amendment. In the event of any conflict between the terms of this Amendment I and the Agreement, the terms of this Amendment I shall control. Except as amended by this Amendment I, all terms of the Agreement shall remain in full force and effect, including, without limitation, all monitoring, evaluation, data collection, contract review, auditing, inspection, and record retention obligations set forth in Article 9 of the Agreement.

4. Binding Effect. The Agreement, as amended by this Amendment I, is binding upon, and inures to the benefit of, the respective heirs, executors, administrators, successors, and assigns of the Parties.

5. Headings and Construction. The subject headings of the sections and paragraphs of this Amendment are included for purposes of convenience only and do not affect the construction or interpretation of any of its provisions. All words used in this Amendment include the plural as well as the singular number, and vice versa; words used in this Amendment in the present tense include the future as well as the present; and words used in this Amendment in the masculine gender include the feminine and neuter genders, whenever the context so requires. No provision of this Amendment will be interpreted for or against a Party because that Party or its legal representative drafted the provision, and this Amendment will be construed as if jointly prepared by the Parties.

6. Counterparts. This Amendment may be signed by the Parties in different counterparts and the signature pages combined to create one document binding on all Parties.

7. Signature Authority. Each Party represents that it has capacity, full power, and authority to enter into this Amendment and perform under modified terms of the Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Amendment.

///

Signatures

COMMISSION

CONTRACTOR

CHILDREN AND FAMILIES COMMISSION
OF FRESNO COUNTY

Fresno Unified School District

REVIEWED AND RECOMMENDED
FOR APPROVAL

By: _____
Authorized Representative

By: _____
Emilia Reyes, Executive Director

Date of Signature: _____

Date of Signature: _____

Name: Ruth F. Quinto

Title: Deputy Superintendent/CFO

APPROVED AS TO LEGAL FORM

Federal Tax ID Number: _____

By: _____
Kenneth Price, Legal Counsel

Date of Signature: _____

By: _____
Brian Pacheco, Commission Chair

Date of Signature: _____

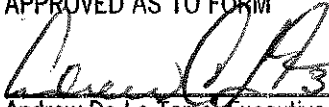
APPROVED AS TO FORM

Andrew De La Torre, Executive Director
Benefits & Risk Management

EXHIBIT A

Scope of Work/Budget



Supportive Services & Small Grants Face Sheet

This document will be completed with First 5 Fresno County (F5FC) staff and Service Provider during a development meeting.

Agency Name: Fresno Unified School District (FUSD)		Contract Number: 201718-1553	
Project Name: Unified Framework for Success		Project ID Number: 1553-18	
		GL: 10-8550-00	
		Start date/End date: 11/01/2017-06/30/2020	
Agency address: 2309 Tulare Street, Fresno, CA 93721		Contract amount: \$500,000	FY 17-18: \$0 FY 18-19: \$192,564 FY 19-20: \$307,436
		Other Project Funding: \$ 37,500	7%
		BOS District: 3	
		Agency phone #: 559-457-3000	
Mailing address if different than above: n/a			
Website: www.fresnounified.org			
Strategic Plan Tier: Tier 3: Early Childhood System Network Imprvmnt			
Project Description:			
Briefly address what F5FC is funding and why. If applicable, describe the goals/outcomes. This will be placed on the F5FC website.			
<p>The overall goal of this project is to develop an integrated approach within the district through alignment of multiple departments to improve service delivery for children ages 0 to 5 and their families and ensure a smooth transition into the K-12 school system.</p> <p>The following key strategies were identified as a priority to organize and advance the district's integration efforts:</p> <ol style="list-style-type: none"> 1. Improve current data tracking system to 1) identify systemic strengths and gaps to better integrate internal subsystems and funding streams and 2) inform improvement efforts in coordination of services. 2. Facilitate appropriate linkages to needed services (both internal and external) to appropriately meet children's developmental needs with a particular focus on young children at risk or with mild to moderate developmental delays or concerns who do not meet eligibility for early intervention or special education services. 3. Improve and strengthen regular and consistent communication across district's administrative staff, board of trustees, and department staff to promote shared accountability and create a culture of continuous improvement targeting services focusing on young children and their families. 4. Implement an integration pilot project to learn, adopt, and scale effective integration strategies district-wide. 			
F5FC Contract Manager: Hannah Norman			
Program Contact			
(Person who runs day to day operations/supervisor/coordinator/manager)			
Prefix: Ms.	Name: Deanna Mathies	Title: Executive Officer	



Supportive Services & Small Grants Face Sheet

E-mail: deanna.mathies@fresnounified.org		Phone #: 559-457-3687
Finance Contact (Person responsible for submitting budgets, financial reports and/or invoices)		
Prefix: Ms.	Name: Bon Vang	Title: Fiscal Services
E-mail: Bon.Vang@fresnounified.org		Phone #: 559-457-3551
Notice Contact (Person who has legal authority to sign contract)		
Prefix: Mr.	Name: Bob Nelson	Title: Superintendent
E-mail: bob.nelson@fresnounified.org		Phone #: 559-457-3882
Public Contact (Person responsible for general public calls requesting program information, how to access services, media, etc.)		
Prefix: Ms.	Name: Amy Idsvoog	Title: Chief Information Officer (interim)
E-mail: amy.idsvoog@fresnounified.org		Phone #: 559-457-3498
Persimmony Contact Program Module – PROGRAM DATA ENTRY (Person responsible for entering data)		
Prefix: Ms.	Name: Maria Ceballos	Title: Program Manager
E-mail: Maria.CeballosTapia@fresnounified.org		Phone #: 559-457-3623
Training: Access and No Training Required		
Persimmony Contact Program Module – PROGRAM DATA ENTRY (Person responsible for entering data)		
Prefix: Ms.	Name: Leah Gonzalez	Title: Program Manager
E-mail: leah.gonzalez@fresnounified.org		Phone #: 559-457-7901
Training: Access and Training Required		
Persimmony Contact Program Module – PROGRAM DATA APPROVAL (Person responsible for approving submission of data)		
Prefix: Ms.	Name: Deanna Mathies	Title: Executive Officer
E-mail: deanna.mathies@fresnounified.org		Phone #: 559-457-3687
Training: Access and No Training Required		
Persimmony Contact Financial Module – FINANCIAL DATA ENTRY (Person responsible for entering financial information)		
Prefix: Ms.	Name: Bon Vang	Title: Fiscal Services
E-mail: Bon.Vang@fresnounified.org		Phone #: 559-457-3551
Training: Access and Training Required		
Persimmony Contact Financial Module – FINANCIAL APPROVAL (Person responsible for approving financial information)		
Prefix: Ms.	Name: Bon Vang	Title: Fiscal Services
E-mail: Bon.Vang@fresnounified.org		Phone #: 559-457-3551
Training: Access and Training Required		



Supportive Services & Small Grants Face Sheet

Agency Service Locations:

List all physical addresses where F5FC services take place. If more than three sites, please include in this document by adding another row. Refer to the [Fresno County website](http://www.fresnocounty.gov) to find the correct County District for each service location.

Location(s)	District(s)
Location 1: 2348 Mariposa Street, Fresno, CA 93721	District 3
Location 2: 2309 Tulare Street, Fresno, CA 93721	District 3

First 5 Fresno County Strategic Plan and First 5 CA Result and Service Area Alignment:

Goal per F5FC Strategic Plan:	Percent of Funding		Dollar Amount		
	FY1819	FY1920	FY1819	FY1920	
Goal 5: EC Systems Network Improve	100%	100%	\$192,564	\$307,436	
Primary Strategy per F5FC Strategic Plan:	Percent of Funding		Dollar Amount		
	FY1819	FY1920	FY1819	FY1920	
SI3 Cross-agency/sector partnerships	100%	100%	\$192,564	\$307,436	
State Result Area/Outcome <i>Refer to the Annual Report & School Readiness Appendices Fiscal Year</i>	State Service Area	Percent of Clients		Percent of Funding	
		1819	1920	1819	1920
4. Improved Systems of Care	4a) Policy and Broad Systems-	0%	0%	100 %	100 %



Supportive Services & Small Grants Face Sheet

B. Aggregate Services and Narrative

The information in the table below will remain the same for the full contract term (from one fiscal year to the next) unless otherwise specified or modified through a contract amendment request. Data due Quarterly.

Upload to state report (not duplicated from section C)	Aggregate Service Types	Client Type	Aggregate Service Target (Expected # of service sessions or clients)		Verification Method (How will you measure this service?)	Evaluation Methods
			FY1819	FY1920		
<input type="checkbox"/>			Total: Q1: Q2: Q3: Q4:	Total: Q1: Q2: Q3: Q4:		
<input type="checkbox"/>			Total: Q1: Q2: Q3: Q4:	Total: Q1: Q2: Q3: Q4:		

Not Applicable - If your program does not provide aggregate services, please check this box.

¹ Total unduplicated clients to be served in the entire year



Supportive Services & Small Grants Face Sheet

Type of Agreement: *Amendment-Supportive Services*

Type of Procurement: Informal Formal Sole Source

BFF Policy Agreement Form Completed: Yes No (attach form to contract) N/A

EFT Form Completed: Yes No (attach form to contract)

W-9 Completed: Yes No

Persimmony Set-Up: *(check all that apply)*

- No data - only basic info for state reporting
- Aggregate data
- Client level data reporting
- Narrative
 - Performance module
 - Financial module
- Financial module
 - Monthly reporting
 - Quarterly reporting
 - One time payment
- State upload

Type of Agency: *(choose only one)*

- City Government
- Community Benefit Organization 501(c)3
- County Government
- Faith Based Organization (attach policy)
- Federal Government
- Higher Education
- Private and/or for Profit Organization
- School District
- State Government
- Other (please specify):

F5FC Office Use Only

Commission Approved Date: September 27, 2017

Contract Manager Approved
Date: 04-13-2018

Contract Manager Approved
Date: 03-04-2019

Strategies Reviewed by Director Approved
Date: 04-20-18

• See Description of Services (end notes) •

Agency name:	Fresno Unified School District	Contract number:	201718-1553
Project name:	Unified Framework for Success	Contract amount:	\$500,000



**CONTRACT
SCOPE OF WORK (SOW) & BUDGET
ATTACHMENT A**

Agency Name:	Fresno Unified School District (FUSD)
Project Name:	Unified Framework for Success
Contract Term:	November 1, 2017 - June 30, 2020
Contract Number:	201718-1553

	Fiscal Period	Fiscal Period	Fiscal Period	Total Project Amount
	11/1/17-6/30/18	7/1/18-6/30/19	7/1/19-06/30/20	

Stage

Objective 1	\$ -	\$ 26,904		\$ 26,904
Objective 2	\$ -	\$ 26,904		\$ 26,904
Objective 3	\$ -	\$ 37,753		\$ 37,753
Objective 4	\$ -	\$ 67,353	\$ 251,536	\$ 318,889
Additional Requirements	\$ -	\$ -	\$ 18,400	\$ 18,400
Sub-Contracts	\$ -	\$ 25,000	\$ 25,000	\$ 50,000
Indirect (4.22%)	\$ -	\$ 8,650	\$ 12,500	\$ 21,150

Total First 5 Funding	\$ -	\$ 192,564	\$ 307,436	\$ 500,000
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Total In Kind/Added Value	\$ 12,500	\$ 12,500	\$ 12,500	\$ 37,500
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Revised Budget:	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Date of Submission:	January 25, 2019
Prepared by:	Leah Gonzalez
Title:	Project Manager



**CONTRACT SCOPE OF WORK (SOW) /
BUDGET
ATTACHMENT A**

Agency Name:	Fresno Unified School District			
Project Name:	Unified Framework for Success			
Fiscal Period:	November 1, 2017 - June 30, 2018			
Contract #:	201718-1553			
GENERAL OVERVIEW OF THE PROJECT				
<p>The overall goal of this project is to develop an integrated approach within the district through alignment of multiple departments to improve service delivery for children ages 0 to 5 and their families and ensure a smooth transition into the K-12 school system.</p> <p>SMART AIM: The development and refinement of FUSD structure, policies, practices, and connections to strengthen an integrated early childhood system that promotes internal and external linkages to further support shared results for children and families.</p> <p>GLOBAL AIM: Serve as a stronger component of the early childhood system of care that provides a comprehensive network of services and support, inclusive of all agencies mandated to serve children and families.</p>				
Objective 4: Pilot Project				
Successful design and implementation of the action plan at pilot site(s) that provide a comprehensive network of services and supports for children and families. Execute the established action plan by rolling out, in a phased manner, the processes and aligned tools to pilot sites in order to learn, adapt, and scale effective integration strategies at multiple locations and ultimately community-wide.				
<i>Activities</i>	<i>Description</i>	<i>Primary Project Staff Responsible</i>	<i>Timeline</i>	<i>Cost</i>
Planning	Project Manager will collaborate with FCSS, EPU, F5FC and FUSD departments in the planning of Mid-Level Developmental Assessments (MLDA) weekend clinics at Helm Home.	FUSD core leaders / Project Manager	March 2018-June 2018	
Implement	In partnership with multiple FUSD departments such as DPI, SPED and Early Learning Department, pilot the MLDA weekend clinic model at Helm Home.	Core Leaders, F5FC, Project Manager	April 2018 - June 2018	
Additional Requirements of Grant				
<i>Grant Requirements</i>	<i>Description</i>	<i>Primary Project Staff Responsible</i>	<i>Timeline</i>	<i>Cost</i>
Evaluation/ Learning Communities	Participate in evaluation activities with Harder & Company, First 5 Fresno County and other UFS partners to evaluate the progress of the Unified Framework for Success framework.	FUSD core leaders/ Deanna Mathies/Maria Ceballos	November 2017-June 2018	\$ -
Persimmony	Participate in training on Persimmony system (Fiscal & Programmatic)	Deanna Mathies or Maria Ceballos	November 2017-June 2018	
Financial	Prepare and submit quarterly invoices and narrative reports utilizing the Persimmony database. *Refer to the Funded Partner Manual for guidelines, deadlines, and additional details.	Deanna Mathies or Maria Ceballos and Fiscal Dept.	Due no later than: Oct. 31, Jan. 31, Apr. 30, & Jul. 31.	
Project Total (not to exceed this amount)				\$ -
Sub-Contracts for TA Services				\$ -
Other Project Funding (In-Kind, Added Value)				\$ 12,500



**CONTRACT SCOPE OF WORK (SOW) /
BUDGET
ATTACHMENT A**

Agency Name:	Fresno Unified School District
Project Name:	Unified Framework for Success
Fiscal Period:	July 1, 2018- June 30, 2019
Contract #:	201718-1558

GENERAL OVERVIEW OF THE PROJECT

The overall goal of this project is to develop an integrated approach within the district through alignment of multiple departments to improve service delivery for children ages 0 to 5 and their families and ensure a smooth transition into the K-12 school system.
SMART AIM: The development and refinement of FUSD structure, policies, practices, and connections to strengthen an integrated early childhood system that promotes internal and external linkages to further support shared results for children and families.
GLOBAL AIM: Serve as a stronger component of the early childhood system of care that provides a comprehensive network of services and support, inclusive of all agencies mandated to serve children and families.

Objective 1: Information Gathering

An evaluation of current departmental structure, policies and practices around effective tracking systems, internal and external linkages and communication practices will take place regarding young children and families. Multiple FUSD departments (Early Learning, Prevention & Early Intervention, Special Ed, Health Services and Information Technology departments identified at this time also referred to as FUSD core leaders) will participate in a facilitated process to gather and organize information about current interdepartmental structures and practices that have the potential to contribute to the alignment and integration of early childhood services provided by the district.

<i>Activities</i>	<i>Description</i>	<i>Primary Project Staff Responsible</i>	<i>Timeline</i>	<i>Cost</i>
Convene	Project Manager will convene at least one meeting per quarter with department leaders to provide an overview of the project and roles and responsibilities.	Department Leaders / Project Manager	July 2018-Dec 2018	\$ 26,904
Collaborate	In collaboration with FUSD core leaders and Engage Research and Development Company (ERD) will design the information gathering process.	FUSD core leaders and ERD	July 2018-November 2018	
Information Gathering	ERD will conduct surveys, interviews and focus groups with participating FUSD Departments and stakeholders.	ERD and Department Leaders	August - November 2018	
Information Analysis	ERD will compile, analyze and organize the collected information.	ERD and FUSD core leaders	November 2018- December 2018	

Objective 2: Asset Mapping

Multiple FUSD departments (Early Learning, Prevention & Early Intervention, Special Ed, Health Services and Information Technology departments) will participate in a facilitated process to analyze gathered information to identify gaps and opportunities to improve and/or develop a tracking system that enhances the linkage to resources while increasing communication and coordination between departments and, in later phase of the project, between the district and external partners. The asset mapping will help to enhance inter-department communication.

<i>Activities</i>	<i>Description</i>	<i>Primary Project Staff Responsible</i>	<i>Timeline</i>	<i>Cost</i>
Convene	Project Manager will convene meetings with participating FUSD departments and stakeholders to share ERD reports/findings.	Project Manager/FUSD core leaders and ERD	December 2018- January 2019	\$ 26,904
Collaborate & Convene	Project Manager, FUSD core departments, & ERD will convene to review the report & findings compiled by ERD to cultivate a shared understanding between FUSD core departments involved. Using the asset mapping of ERD, develop a process to address opportunities & gaps and illuminate pathways to strengthen linkages for enhancing a more coordinated system.	Project Manager/ FUSD Core Leaders/ Engage R+D	February 2019 - March 2019	
Convene	Project Manager will convene at least one meeting per quarter with department leaders to provide an overview of the project and roles and responsibilities.	Department Leaders / Project Manager	October 2018- November 2018	
Information Analysis	Project Manager and consultants will compile, analyze and organize the collected information.	ERD and FUSD core leaders	July 2018- February 2019	

Objective 3: Establishing Action Plan

Based on the asset map, FUSD department leaders will develop an action plan with a framework that includes proven strategies to address systemic gaps, concrete goals and measures of success to track progress, inform implementation, highlight areas of continued improvement, and outline opportunities for scaling. The action plan will refine FUSD structures, policies, practices and connections to strengthen and integrate internal and external linkages and promote shared goals and accountability for children and families districtwide.

<i>Activities</i>	<i>Description</i>	<i>Primary Project Staff Responsible</i>	<i>Timeline</i>	<i>Cost</i>
Convene	Convene the department leaders to develop an action plan that includes: 1. Refinement of an existing and/or development of a new data tracking system that is inclusive of 0-5 children and services within the K-12 data system 2. Establishment of regular and consistent communication and coordination among departments and district leaders 3. Identification of proven strategies that address systemic gaps 4. Development of shared goals, outcomes and indicators to promote a culture of continuous learning and improvement 5. Approach to incorporate input from families to improve services and resources	Department Leaders, F5FC and ERD	January 2019- March 2019	\$ 37,753
Finalize	ERD will finalize the Action Plan.	Core Team and ERD	March 2019- April 2019	
Action Plan	Project Manager will facilitate a process for input on the action plan from F5FC, FUSD core team leaders. * this deliverable continues into FY1920	Project Manager/ FUSD core department leaders	May 2019- June 2019	

Manage	Project Manager manages progress, communication and overall process. *This deliverable continues into FY1920	Project Manager	January 2019- June 2019	
Objective 4: Pilot Project				
Successful design and implementation of the action plan at pilot site(s) that provide a comprehensive network of services and supports for children and families. Execute the established action plan by rolling out, in a phased manner, the processes and aligned tools to pilot sites in order to learn, adapt, and scale effective integration strategies at multiple locations and ultimately community-wide.				
Activities	Description	Primary Project Staff Responsible	Timeline	Cost
Planning	Project Manager will collaborate with FCSS, EPU, F5FC and FUSD departments in the planning of Mid- Level Developmental Assessments (MLDA) weekend clinics at Helm Home.	FUSD core leaders / Project Manager	July 2018-June 2020	
Implement	In partnership with multiple FUSD departments such as DPI, SPED and Early Learning Department, pilot the MLDA weekend clinic model at Helm Home.	Core Leaders, F5FC, Project Manager	April 2018- June 2020	
Establish	Establish MLDA model to implement on-going weekend clinics in response to developmental screening results. Utilize ASQ Online to track and monitor ASQ results and serve as an internal referral source to MLDA with FUSD departments. MLDA training will be provided in September 2018. Establish Student Parent Support Program (SPSP) in partnership with DPI and Health Services to support pregnant or parenting students to successfully graduate college and be career ready.	Department Leaders and Project Manager	July 2018- December 2018	
Design	With the support of Equity & Access, design an Early Learning Data System to hold individual child data that will enhance our response to the needs of our children and staff.	FUSD Equity & Access FUSD Early Learning Leaders and Project Manager	January 2019 - June 2019	
Convene	Convene a meeting with participating Departments to identify potential pilot sites and learn about each site to explore feasibility for implementation.	Department Leaders	March 2019-April 2019	
Collaborate	Collaborate and gather information to start designing an integrated service model for pilot sites.	Department Leaders	March 2019- April 2019	
Design	In collaboration with Engage R+D design an implementation plan for individual sites, including identification of concrete goals and measures of success to track progress, inform implementation, highlight areas of continued improvement and outline opportunities for scaling. *This deliverable continues into FY1920	FUSD Departments, F5FC and Project Manager	May 2019- June 2019	\$ 67,353
Develop	Develop a Memorandum of Understanding with pilot sites as applicable. *This deliverable continues into FY1920	Department Leaders and Project Manager	May 2019- June 2019	
Expand	Expand the MLDA model in FUSD district to up to at least two additional sites to implement ongoing weekend clinics in response to developmental screener results. * This deliverable continues into FY1920.	Department Leaders Project Manager	May 2019 - June 2019	
Evaluate	Evaluate the progress of the Student Parent Support Program with the intent to expand the program	Department Leaders Project Manager	May 2019 - June 2019	
Additional Requirements of Grant				
Grant Requirements	Description	Primary Project Staff Responsible	Timeline	Cost
Evaluation/ Learning Communities	Participate in evaluation activities with Harder & Company, First 5 Fresno County and other UFS partners to evaluate the progress of the Unified Framework for Success framework.	FUSD core leaders/ Deanna Mathies/Maria Ceballos	July 2018-June 2019	
Persimmony	Participate in training on Persimmony system (Fiscal & Programmatic)	Deanna Mathies or Maria Ceballos	July 2018-June 2019	\$ -
Financial	Prepare and submit quarterly invoices and narrative reports utilizing the Persimmony database. *Refer to the Funded Partner Manual for guidelines, deadlines, and additional details.	Deanna Mathies or Maria Ceballos and Fiscal Dept.	Due no later than: Oct. 31, Jan. 31, Apr. 30, & Jul. 31.	
Project Total (not to exceed this amount)				\$ 158,914
Sub-Contracts for TA Services				\$ 25,000
Indirect				\$ 8,650
Other Project Funding (In-Kind, Added Value)				\$ 12,500



**CONTRACT SCOPE OF WORK (SOW) /
BUDGET
ATTACHMENT A**

Agency Name:	Fresno Unified School District
Project Name:	Unified Framework for Success
Fiscal Period:	July 1, 2019 - June 30, 2020
Contract #:	201718-1553

GENERAL OVERVIEW OF THE PROJECT

The overall goal of this project is to develop an integrated approach within the district through alignment of multiple departments to improve service delivery for children ages 0 to 5 and their families and ensure a smooth transition into the K-12 school system.
SMART AIM: The development and refinement of FUSD structure, policies, practices, and connections to strengthen an integrated early childhood system that promote internal and external linkages to further support shared results for children and families.
GLOBAL AIM: Serve as a stronger component of the early childhood system of care that provides a comprehensive network of services and support, inclusive of all agencies mandated to serve children and families.

Objective 4: Pilot Projects

Successful design and implementation of the action plan at pilot site(s) that provide a comprehensive network of services and supports for children and families. Execute the established action plan by rolling out, in a phased manner, the processes and aligned tools to pilot sites in order to learn, adapt, and scale effective integration strategies at multiple locations and ultimately community-wide.

Activities	Description	Primary Project Staff Responsible	Timeline	Cost
Implement	In partnership with multiple FUSD departments (such as DPI, SPED and Early Learning Department) and FCSS, EPU, F5FC continue with the ongoing implementation the MLDA weekend clinics at Heim Home and other identified sites - In response to developmental screening results as identified on ASQ online portal, monitoring ASQ results and MLDA referrals internally with FUSD departments.	FUSD core leaders/ Project Manager	July 2018 - June 2020	\$ 251,536
Action Plan	The Project Manager will use the action plan to inform scaling of projects (MLDA, SPSP) with input from F5FC and FUSD core team leaders.	Project Manager/ FUSD core department leaders	February 2019 - June 2020	
Manage	Project Manager manages progress, communication and overall process.	Project Manager	February 2019 - June 2020	
Establish	Ongoing implementation of SPSP: Support to pregnant or parenting students to successfully graduate college and be career ready (partnership with DPI and Health Services)	Department Leaders and Project Manager	July 2019- June 2020	
Design	In collaboration with Engage R+D design an implementation plan for individual sites, including identification of concrete goals and measures of success to track progress, inform implementation, highlight areas of continued improvement and outline opportunities for scaling.	FUSD Departments, F5FC and Project Manager	July 2019- June 2020	
Develop	Develop a Memorandum of Understanding with pilot sites as applicable.	Department Leaders and Project Manager	July 2019- June 2020	
Design	With the support of Equity & Access, design an Early Learning Data System to hold individual child data that will enhance our response to the needs of our children and staff.	FUSD Equity & Access FUSD Early Learning Leaders and Project Manager	July 2019 - June 2020	
Expand	Expand the MLDA model in FUSD district to up to at least two additional sites to implement ongoing weekend clinics in response to developmental screener results.	Department Leaders Project Manager	July 2019 - June 2020	

Additional Requirements of Grant

Grant Requirements	Description	Primary Project Staff Responsible	Timeline	Cost
Evaluation/ Learning Communities	Participate in evaluation activities with Harder & Company, First 5 Fresno County and other UFS partners to evaluate the progress of the Unified Framework for Success framework.	FUSD core leaders/ Deanna Mathies/Maria Ceballos	July 2019- June 2020	\$ 18,400
Persimmony	Participate in training on Persimmony system (Fiscal & Programmatic)	Deanna Mathies or Maria Ceballos	July 2019 - June 2020	
Financial	Prepare and submit quarterly invoices and narrative reports utilizing the Persimmony database. *Refer to the Funded Partner Manual for guidelines, deadlines, and additional details.	Deanna Mathies or Maria Ceballos and Fiscal Dept.	Due no later than: Oct. 31, Jan. 31, Apr. 30, & Jul. 31.	
Project Total (not to exceed this amount)				\$ 269,936
Sub-Contracts for TA Services				\$ 25,000
Indirect				\$ 12,500

	Other Project Funding (In-Kind, Added Value) \$ 12,500
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Amendment I to
Services Agreement
Fiscal Year 2018/2019

Parties

Commission: Children and Families Commission of Fresno County, California
Contractor: Fresno Unified School District

Administrative

Original Contract Number: 201718-1553
Amendment I Contract Number: 201718-1553

Recitals

A. Commission and Contractor are parties to that certain Program Services Agreement (the "Agreement"), dated November 1, 2017, the Term of which is from November 1, 2017 to October 31, 2019 (the "Original Term").

B. The Parties now desire to amend the Agreement to provide for an extension of the Term and to modify the Services and Project Budget all as defined in the Agreement.

C. All capitalized terms used in this Amendment I to Services Agreement (this "Amendment I") shall have the meanings provided for in the Agreement unless otherwise specified in this Amendment I.

Therefore, in consideration of the above recitals, which are incorporated into this Amendment I by reference, the Parties agree as follows:

1. Term. This Amendment I is made effective as of March 1, 2019 (the "Effective Date"). The Term of the Agreement is extended until June 30, 2020, unless terminated earlier under the Agreement (the "Term") or as specified in this Amendment to the contrary.
2. Amendment to Section 2.1. Effective as of March 1, 2019, Exhibit A will be replaced with the Exhibit A, "Scope of Work/Budget" attached to this Amendment I and incorporated herein by this reference. As of March 1, 2019, except as needed to interpret and enforce Contractor's responsibilities and obligations under the original Term of the

Agreement, the original Exhibit A attached to the Agreement will have no further force and effect.

3. Controlling Document; No Other Amendment. In the event of any conflict between the terms of this Amendment I and the Agreement, the terms of this Amendment I shall control. Except as amended by this Amendment I, all terms of the Agreement shall remain in full force and effect, including, without limitation, all monitoring, evaluation, data collection, contract review, auditing, inspection, and record retention obligations set forth in Article 9 of the Agreement.

4. Binding Effect. The Agreement, as amended by this Amendment I, is binding upon, and inures to the benefit of, the respective heirs, executors, administrators, successors, and assigns of the Parties.

5. Headings and Construction. The subject headings of the sections and paragraphs of this Amendment are included for purposes of convenience only and do not affect the construction or interpretation of any of its provisions. All words used in this Amendment include the plural as well as the singular number, and vice versa; words used in this Amendment in the present tense include the future as well as the present; and words used in this Amendment in the masculine gender include the feminine and neuter genders, whenever the context so requires. No provision of this Amendment will be interpreted for or against a Party because that Party or its legal representative drafted the provision, and this Amendment will be construed as if jointly prepared by the Parties.

6. Counterparts. This Amendment may be signed by the Parties in different counterparts and the signature pages combined to create one document binding on all Parties.

7. Signature Authority. Each Party represents that it has capacity, full power, and authority to enter into this Amendment and perform under modified terms of the Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Amendment.

///

Signatures

COMMISSION

CHILDREN AND FAMILIES COMMISSION
OF FRESNO COUNTY

REVIEWED AND RECOMMENDED
FOR APPROVAL

By: _____
Emilia Reyes, Executive Director

Date of Signature: _____

APPROVED AS TO LEGAL FORM

By: _____
Kenneth Price, Legal Counsel

Date of Signature: _____

By: _____
Brian Pacheco, Commission Chair

Date of Signature: _____

CONTRACTOR

Fresno Unified School District

By: _____
Authorized Representative

Date of Signature: _____

Name: Ruth F. Quinto

Title: Deputy Superintendent/CFO

Federal Tax ID Number: _____

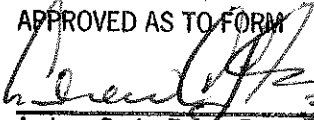
APPROVED AS TO FORM

3/8/19
Andrew De La Torre, Executive Director
Benefits & Risk Management

EXHIBIT A
Scope of Work/Budget



Supportive Services & Small Grants Face Sheet
This document will be completed with First 5 Fresno County (F5FC) staff and Service Provider during a development meeting.

Agency Name: Fresno Unified School District (FUSD)		Contract Number: 201718-1553	
Project Name: Unified Framework for Success		Project ID Number: 1553-18	
		GL: 10-8550-00	
		Start date/End date: 11/01/2017-06/30/2020	
Agency address: 2309 Tulare Street, Fresno, CA 93721		Contract amount: \$500,000	FY 17-18: \$0 FY 18-19: \$192,564 FY 19-20: \$307,436
		Other Project Funding: \$ 37,500	7%
		BOS District: 3	
Agency phone #: 559-457-3000			
Mailing address if different than above: n/a			
Website: www.fresnounified.org			
Strategic Plan Tier: Tier 3: Early Childhood System Network Imprvmnt			
Project Description:			
Briefly address what F5FC is funding and why. If applicable, describe the goals/outcomes. This will be placed on the F5FC website.			
<p>The overall goal of this project is to develop an integrated approach within the district through alignment of multiple departments to improve service delivery for children ages 0 to 5 and their families and ensure a smooth transition into the K-12 school system.</p> <p>The following key strategies were identified as a priority to organize and advance the district's integration efforts:</p> <ol style="list-style-type: none"> 1. Improve current data tracking system to 1) identify systemic strengths and gaps to better integrate internal subsystems and funding streams and 2) inform improvement efforts in coordination of services. 2. Facilitate appropriate linkages to needed services (both internal and external) to appropriately meet children's developmental needs with a particular focus on young children at risk or with mild to moderate developmental delays or concerns who do not meet eligibility for early intervention or special education services. 3. Improve and strengthen regular and consistent communication across district's administrative staff, board of trustees, and department staff to promote shared accountability and create a culture of continuous improvement targeting services focusing on young children and their families. 4. Implement an integration pilot project to learn, adopt, and scale effective integration strategies district-wide. 			
F5FC Contract Manager: Hannah Norman			
Program Contact (Person who runs day to day operations/supervisor/coordinator/manager)			
Prefix: Ms.	Name: Deanna Mathies	Title: Executive Officer	



Supportive Services & Small Grants Face Sheet

E-mail: deanna.mathies@fresnounified.org		Phone #: 559-457-3687
Finance Contact (Person responsible for submitting budgets, financial reports and/or invoices)		
Prefix: Ms.	Name: Bon Vang	Title: Fiscal Services
E-mail: Bon.Vang@fresnounified.org		Phone #: 559-457-3551
Notice Contact (Person who has legal authority to sign contract)		
Prefix: Mr.	Name: Bob Nelson	Title: Superintendent
E-mail: bob.nelson@fresnounified.org		Phone #: 559-457-3882
Public Contact (Person responsible for general public calls requesting program information, how to access services, media, etc.)		
Prefix: Ms.	Name: Amy Idsvoog	Title: Chief Information Officer (interim)
E-mail: amy.idsvoog@fresnounified.org		Phone #: 559-457-3498
Persimmony Contact Program Module – PROGRAM DATA ENTRY (Person responsible for entering data)		
Prefix: Ms.	Name: Maria Ceballos	Title: Program Manager
E-mail: Maria.CeballosTapia@fresnounified.org		Phone #: 559-457-3623
Training: Access and No Training Required		
Persimmony Contact Program Module – PROGRAM DATA ENTRY (Person responsible for entering data)		
Prefix: Ms.	Name: Leah Gonzalez	Title: Program Manager
E-mail: leah.gonzalez@fresnounified.org		Phone #: 559-457-7901
Training: Access and Training Required		
Persimmony Contact Program Module – PROGRAM DATA APPROVAL (Person responsible for approving submission of data)		
Prefix: Ms.	Name: Deanna Mathies	Title: Executive Officer
E-mail: deanna.mathies@fresnounified.org		Phone #: 559-457-3687
Training: Access and No Training Required		
Persimmony Contact Financial Module – FINANCIAL DATA ENTRY (Person responsible for entering financial information)		
Prefix: Ms.	Name: Bon Vang	Title: Fiscal Services
E-mail: Bon.Vang@fresnounified.org		Phone #: 559-457-3551
Training: Access and Training Required		
Persimmony Contact Financial Module – FINANCIAL APPROVAL (Person responsible for approving financial information)		
Prefix: Ms.	Name: Bon Vang	Title: Fiscal Services
E-mail: Bon.Vang@fresnounified.org		Phone #: 559-457-3551
Training: Access and Training Required		



Supportive Services & Small Grants Face Sheet

Agency Service Locations:

List all physical addresses where F5FC services take place. If more than three sites, please include in this document by adding another row. Refer to the [Fresno County website](#) to find the correct County District for each service location.

Location(s)	District(s)
Location 1: 2348 Mariposa Street, Fresno, CA 93721	District 3
Location 2: 2309 Tulare Street, Fresno, CA 93721	District 3

First 5 Fresno County Strategic Plan and First 5 CA Result and Service Area Alignment:

Goal per F5FC Strategic Plan:	Percent of Funding		Dollar Amount		
	FY1819	FY1920	FY1819	FY1920	
Goal 5: EC Systems Network Improve	100%	100%	\$192,564	\$307,436	
Primary Strategy per F5FC Strategic Plan:	Percent of Funding		Dollar Amount		
	FY1819	FY1920	FY1819	FY1920	
SI3 Cross-agency/sector partnerships	100%	100%	\$192,564	\$307,436	
State Result Area/Outcome <i>Refer to the Annual Report & School Readiness Appendices Fiscal Year</i>	State Service Area	Percent of Clients		Percent of Funding	
		1819	1920	1819	1920
4. Improved Systems of Care	4a) Policy and Broad Systems-	0%	0%	100 %	100 %



Supportive Services & Small Grants Face Sheet

B. Aggregate Services and Narrative

The information in the table below will remain the same for the full contract term (from one fiscal year to the next) unless otherwise specified or modified through a contract amendment request. Data due Quarterly.

Upload to state report (not duplicated from section C)	Aggregate Service Types	Client Type	Aggregate Service Target (Expected # of service sessions or clients)		Verification Method (How will you measure this service?)	Evaluation Methods
			FY1819	FY1920		
<input type="checkbox"/>			Total: Q1: Q2: Q3: Q4:	Total: Q1: Q2: Q3: Q4:		
<input type="checkbox"/>			Total: Q1: Q2: Q3: Q4:	Total: Q1: Q2: Q3: Q4:		

~~No Applicable - If your program does not provide aggregate services, please check this box~~

¹ Total unduplicated clients to be served in the entire year



Supportive Services & Small Grants Face Sheet

Type of Agreement: *Amendment-Supportive Services*

Type of Procurement: Informal Formal Sole Source

BFF Policy Agreement Form Completed: Yes No (attach form to contract) N/A

EFT Form Completed: Yes No (attach form to contract)

W-9 Completed: Yes No

Persimmony Set-Up: *(check all that apply)*

- No data - only basic info for state reporting
- Aggregate data
- Client level data reporting
- Narrative
 - Performance module
 - Financial module
- Financial module
 - Monthly reporting
 - Quarterly reporting
 - One time payment
- State upload

Type of Agency: *(choose only one)*

- City Government
- Community Benefit Organization 501(c)3
- County Government
- Faith Based Organization (attach policy)
- Federal Government
- Higher Education
- Private and/or for Profit Organization
- School District
- State Government
- Other (please specify):

F5FC Office Use Only

Commission Approved Date: September 27, 2017

Contract Manager Approved
Date: 04-13-2018

Contract Manager Approved
Date: 03-04-2019

Strategies Reviewed by Director Approved
Date: 04-20-18

• See Description of Services (end notes) •

Agency name: Fresno Unified School District	Contract number: 201718-1553
Project name: Unified Framework for Success	Contract amount: \$500,000



**CONTRACT
SCOPE OF WORK (SOW) & BUDGET
ATTACHMENT A**

Agency Name:	Fresno Unified School District (FUSD)
Project Name:	Unified Framework for Success
Contract Term:	November 1, 2017 - June 30, 2020
Contract Number:	201718-1553

	Fiscal Period	Fiscal Period	Fiscal Period	Total Project Amount
	11/1/17-6/30/18	7/1/18-6/30/19	7/1/19-06/30/20	

Stage

Objective 1	\$ -	\$ 26,904		\$ 26,904
Objective 2	\$ -	\$ 26,904		\$ 26,904
Objective 3	\$ -	\$ 37,753		\$ 37,753
Objective 4	\$ -	\$ 67,353	\$ 251,536	\$ 318,889
Additional Requirements	\$ -	\$ -	\$ 18,400	\$ 18,400
Sub-Contracts	\$ -	\$ 25,000	\$ 25,000	\$ 50,000
Indirect (4.22%)	\$ -	\$ 8,650	\$ 12,500	\$ 21,150

Total First 5 Funding	\$ -	\$ 192,564	\$ 307,436	\$ 500,000
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Total In Kind/Added Value	\$ 12,500	\$ 12,500	\$ 12,500	\$ 37,500
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Revised Budget:	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Date of Submission:	January 25, 2019
Prepared by:	Leah Gonzalez
Title:	Project Manager



**CONTRACT SCOPE OF WORK (SOW) /
BUDGET
ATTACHMENT A**

Agency Name:	Fresno Unified School District			
Project Name:	Unified Framework for Success			
Fiscal Period:	November 1, 2017 - June 30, 2018			
Contract #:	201718-1553			
GENERAL OVERVIEW OF THE PROJECT				
<p>The overall goal of this project is to develop an integrated approach within the district through alignment of multiple departments to improve service delivery for children ages 0 to 5 and their families and ensure a smooth transition into the K-12 school system.</p> <p>SMART AIM: The development and refinement of FUSD structure, policies, practices, and connections to strengthen an integrated early childhood system that promotes internal and external linkages to further support shared results for children and families.</p> <p>GLOBAL AIM: Serve as a stronger component of the early childhood system of care that provides a comprehensive network of services and support, inclusive of all agencies mandated to serve children and families.</p>				
Objective 4: Pilot Project				
Successful design and implementation of the action plan at pilot site(s) that provide a comprehensive network of services and supports for children and families. Execute the established action plan by rolling out, in a phased manner, the processes and aligned tools to pilot sites in order to learn, adapt, and scale effective integration strategies at multiple locations and ultimately community-wide.				
<i>Activities</i>	<i>Description</i>	<i>Primary Project Staff Responsible</i>	<i>Timeline</i>	<i>Cost</i>
Planning	Project Manager will collaborate with FCSS, EPU, F5FC and FUSD departments in the planning of Mid- Level Developmental Assessments (MLDA) weekend clinics at Helm Home.	FUSD core leaders / Project Manager	March 2018-June 2018	
Implement	In partnership with multiple FUSD departments such as DPI, SPED and Early Learning Department, pilot the MLDA weekend clinic model at Helm Home.	Core Leaders, F5FC, Project Manager	April 2018 - June 2018	
Additional Requirements of Grant				
<i>Grant Requirements</i>	<i>Description</i>	<i>Primary Project Staff Responsible</i>	<i>Timeline</i>	<i>Cost</i>
Evaluation/ Learning Communities	Participate in evaluation activities with Harder & Company, First 5 Fresno County and other UFS partners to evaluate the progress of the Unified Framework for Success framework.	FUSD core leaders/ Deanna Mathies/Maria Ceballos	November 2017-June 2018	
Persimmony	Participate in training on Persimmony system (Fiscal & Programmatic)	Deanna Mathies or Maria Ceballos	November 2017- June 2018	\$ -
Financial	Prepare and submit quarterly invoices and narrative reports utilizing the Persimmony database. *Refer to the Funded Partner Manual for guidelines, deadlines, and additional details.	Deanna Mathies or Maria Ceballos and Fiscal Dept.	Due no later than: Oct. 31, Jan. 31, Apr. 30, & Jul. 31.	
Project Total (not to exceed this amount)				\$ -
Sub-Contracts for TA Services				\$ -
Other Project Funding (In-Kind, Added Value)				\$ 12,500



CONTRACT SCOPE OF WORK (SOW) /
BUDGET
ATTACHMENT A

Agency Name:	Fresno Unified School District
Project Name:	Unified Framework for Success
Fiscal Period:	July 1, 2018- June 30, 2019
Contract #:	201718-1553

GENERAL OVERVIEW OF THE PROJECT

The overall goal of this project is to develop an integrated approach within the district through alignment of multiple departments to improve service delivery for children ages 0 to 5 and their families and ensure a smooth transition into the K-12 school system.
 SMART AIM: The development and refinement of FUSD structure, policies, practices, and connections to strengthen an integrated early childhood system that promotes internal and external linkages to further support shared results for children and families.
 GLOBAL AIM: Serve as a stronger component of the early childhood system of care that provides a comprehensive network of services and support, inclusive of all agencies mandated to serve children and families.

Objective 1: Information Gathering

An evaluation of current departmental structure, policies and practices around effective tracking systems, internal and external linkages and communication practices will take place regarding young children and families. Multiple FUSD departments (Early Learning, Prevention & Early Intervention, Special Ed, Health Services and Information Technology departments identified at this time also referred to as FUSD core leaders) will participate in a facilitated process to gather and organize information about current interdepartmental structures and practices that have the potential to contribute to the alignment and integration of early childhood services provided by the district.

Activities	Description	Primary Project Staff Responsible	Timeline	Cost
Convene	Project Manager will convene at least one meeting per quarter with department leaders to provide an overview of the project and roles and responsibilities.	Department Leaders / Project Manager	July 2018-Dec 2018	\$ 26,904
Collaborate	In collaboration with FUSD core leaders and Engage Research and Development Company (ERD) will design the information gathering process.	FUSD core leaders and ERD	July 2018-November 2018	
Information Gathering	ERD will conduct surveys, interviews and focus groups with participating FUSD Departments and stakeholders.	ERD and Department Leaders	August - November 2018	
Information Analysis	ERD will compile, analyze and organize the collected information.	ERD and FUSD core leaders	November 2018- December 2018	

Objective 2: Asset Mapping

Multiple FUSD departments (Early Learning, Prevention & Early Intervention, Special Ed, Health Services and Information Technology departments) will participate in a facilitated process to analyze gathered information to identify gaps and opportunities to improve and/or develop a tracking system that enhances the linkage to resources while increasing communication and coordination between departments and, in later phase of the project, between the district and external partners. The asset mapping will help to enhance inter-department communication.

Activities	Description	Primary Project Staff Responsible	Timeline	Cost
Convene	Project Manager will convene meetings with participating FUSD departments and stakeholders to share ERD reports/findings.	Project Manager/FUSD core leaders and ERD	December 2018- January 2019	\$ 26,904
Collaborate & Convene	Project Manager, FUSD core departments, & ERD will convene to review the report & findings compiled by ERD to cultivate a shared understanding between FUSD core departments involved. Using the asset mapping of ERD, develop a process to address opportunities & gaps and illuminate pathways to strengthen linkages for enhancing a more coordinated system.	Project Manager/ FUSD Core Leaders/ Engage R+D	February 2019 - March 2019	
Convene	Project Manager will convene at least one meeting per quarter with department leaders to provide an overview of the project and roles and responsibilities.	Department Leaders / Project Manager	October 2018- November 2018	
Information Analysis	Project Manager and consultants will compile, analyze and organize the collected information.	ERD and FUSD core leaders	July 2018- February 2019	

Objective 3: Establishing Action Plan

Based on the asset map, FUSD department leaders will develop an action plan with a framework that includes proven strategies to address systemic gaps, concrete goals and measures of success to track progress, inform implementation, highlight areas of continued improvement, and outline opportunities for scaling. The action plan will refine FUSD structures, policies, practices and connections to strengthen and integrate internal and external linkages and promote shared goals and accountability for children and families districtwide.

Activities	Description	Primary Project Staff Responsible	Timeline	Cost
Convene	Convene the department leaders to develop an action plan that includes: 1. Refinement of an existing and/or development of a new data tracking system that is inclusive of 0-5 children and services within the K-12 data system 2. Establishment of regular and consistent communication and coordination among departments and district leaders 3. Identification of proven strategies that address systemic gaps 4. Development of shared goals, outcomes and indicators to promote a culture of continuous learning and improvement 5. Approach to incorporate input from families to improve services and resources	Department Leaders, F5FC and ERD	January 2019- March 2019	\$ 37,753
Finalize	ERD will finalize the Action Plan.	Core Team and ERD	March 2019- April 2019	
Action Plan	Project Manager will facilitate a process for input on the action plan from F5FC, FUSD core team leaders. * this deliverable continues into FY1920	Project Manager/ FUSD core department leaders	May 2019- June 2019	

Manage	Project Manager manages progress, communication and overall process. *This deliverable continues into FY1920	Project Manager	January 2019- June 2019	
Objective 4: Pilot Project				
Successful design and implementation of the action plan at pilot site(s) that provide a comprehensive network of services and supports for children and families. Execute the established action plan by rolling out, in a phased manner, the processes and aligned tools to pilot sites in order to learn, adapt, and scale effective integration strategies at multiple locations and ultimately community-wide.				
Activities	Description	Primary Project Staff Responsible	Timeline	Cost
Planning	Project Manager will collaborate with FCSS, EPU, F5FC and FUSD departments in the planning of Mid- Level Developmental Assessments (MLDA) weekend clinics at Helm Home.	FUSD core leaders / Project Manager	July 2018-June 2020	
Implement	In partnership with multiple FUSD departments such as DPI, SPED and Early Learning Department, pilot the MLDA weekend clinic model at Helm Home.	Core Leaders, F5FC, Project Manager	April 2018- June 2020	
Establish	Establish MLDA model to implement on-going weekend clinics in response to developmental screening results. Utilize ASQ Online to track and monitor ASQ results and serve as an internal referral source to MLDA with FUSD departments. MLDA training will be provided in September 2018. Establish Student Parent Support Program (SPSP) in partnership with DPI and Health Services to support pregnant or parenting students to successfully graduate college and be career ready.	Department Leaders and Project Manager	July 2018- December 2018	
Design	With the support of Equity & Access, design an Early Learning Data System to hold individual child data that will enhance our response to the needs of our children and staff.	FUSD Equity & Access FUSD Early Learning Leaders and Project Manager	January 2019 - June 2019	
Convene	Convene a meeting with participating Departments to identify potential pilot sites and learn about each site to explore feasibility for implementation.	Department Leaders	March 2019-April 2019	
Collaborate	Collaborate and gather information to start designing an integrated service model for pilot sites.	Department Leaders	March 2019- April 2019	
Design	In collaboration with Engage R+D design an implementation plan for individual sites, including identification of concrete goals and measures of success to track progress, inform implementation, highlight areas of continued improvement and outline opportunities for scaling. *This deliverable continues into FY1920	FUSD Departments, F5FC and Project Manager	May 2019- June 2019	\$ 67,353
Develop	Develop a Memorandum of Understanding with pilot sites as applicable. *This deliverable continues into FY1920	Department Leaders and Project Manager	May 2019- June 2019	
Expand	Expand the MLDA model in FUSD district to up to at least two additional sites to implement ongoing weekend clinics in response to developmental screener results. * This deliverable continues into FY1920.	Department Leaders Project Manager	May 2019 - June 2019	
Evaluate	Evaluate the progress of the Student Parent Support Program with the intent to expand the program	Department Leaders Project Manager	May 2019 - June 2019	
Additional Requirements of Grant				
Grant Requirements	Description	Primary Project Staff Responsible	Timeline	Cost
Evaluation/ Learning Communities	Participate in evaluation activities with Harder & Company, First 5 Fresno County and other UFS partners to evaluate the progress of the Unified Framework for Success framework.	FUSD core leaders/ Deanna Mathies/Maria Ceballos	July 2018-June 2019	
Persimmony	Participate in training on Persimmony system (Fiscal & Programmatic)	Deanna Mathies or Maria Ceballos	July 2018-June 2019	\$ -
Financial	Prepare and submit quarterly invoices and narrative reports utilizing the Persimmony database. *Refer to the Funded Partner Manual for guidelines, deadlines, and additional details.	Deanna Mathies or Maria Ceballos and Fiscal Dept.	Due no later than: Oct. 31, Jan. 31, Apr. 30, & Jul. 31.	
Project Total (not to exceed this amount)				\$ 158,914
Sub-Contracts for TA Services				\$ 25,000
Indirect				\$ 8,650
Other Project Funding (In-Kind, Added Value)				\$ 12,500



**CONTRACT SCOPE OF WORK (SOW) /
BUDGET
ATTACHMENT A**

Agency Name:	Fresno Unified School District
Project Name:	Unified Framework for Success
Fiscal Period:	July 1, 2019 - June 30, 2020
Contract #:	201718-1553

GENERAL OVERVIEW OF THE PROJECT

The overall goal of this project is to develop an integrated approach within the district through alignment of multiple departments to improve service delivery for children ages 0 to 5 and their families and ensure a smooth transition into the K-12 school system.
SMART AIM: The development and refinement of FUSD structure, policies, practices, and connections to strengthen an integrated early childhood system that promote internal and external linkages to further support shared results for children and families.
GLOBAL AIM: Serve as a stronger component of the early childhood system of care that provides a comprehensive network of services and support, inclusive of all agencies mandated to serve children and families.

Objective 4: Pilot Projects

Successful design and implementation of the action plan at pilot site(s) that provide a comprehensive network of services and supports for children and families. Execute the established action plan by rolling out, in a phased manner, the processes and aligned tools to pilot sites in order to learn, adapt, and scale effective integration strategies at multiple locations and ultimately community-wide.

Activities	Description	Primary Project Staff Responsible	Timeline	Cost
Implement	In partnership with multiple FUSD departments (such as DPI, SPED and Early Learning Department) and FCSS, EPU, F5FC continue with the ongoing implementation the MLDA weekend clinics at Helm Home and other identified sites - in response to developmental screening results as identified on ASQ online portal; monitoring ASQ results and MLDA referrals internally with FUSD departments.	FUSD core leaders/ Project Manager	July 2018 - June 2020	\$ 251,636
Action Plan	The Project Manager will use the action plan to inform scaling of projects (MLDA, SPSP) with input from F5FC and FUSD core team leaders.	Project Manager/ FUSD core department leaders	February 2019 - June 2020	
Manage	Project Manager manages progress, communication and overall process.	Project Manager	February 2019 - June 2020	
Establish	Ongoing implementation of SPSP: Support to pregnant or parenting students to successfully graduate college and be career ready (partnership with DPI and Health Services)	Department Leaders and Project Manager	July 2019- June 2020	
Design	In collaboration with Engage R+D design an implementation plan for individual sites, including identification of concrete goals and measures of success to track progress, inform implementation, highlight areas of continued improvement and outline opportunities for scaling.	FUSD Departments, F5FC and Project Manager	July 2019- June 2020	
Develop	Develop a Memorandum of Understanding with pilot sites as applicable.	Department Leaders and Project Manager	July 2019- June 2020	
Design	With the support of Equity & Access, design an Early Learning Data System to hold individual child data that will enhance our response to the needs of our children and staff.	FUSD Equity & Access FUSD Early Learning Leaders and Project Manager	July 2019 - June 2020	
Expand	Expand the MLDA model in FUSD district to up to at least two additional sites to implement ongoing weekend clinics in response to developmental screener results.	Department Leaders Project Manager	July 2019 - June 2020	

Additional Requirements of Grant

Grant Requirements	Description	Primary Project Staff Responsible	Timeline	Cost
Evaluation/ Learning Communities	Participate in evaluation activities with Harder & Company, First 5 Fresno County and other UFS partners to evaluate the progress of the Unified Framework for Success framework.	FUSD core leaders/ Deanna Mathies/Maria Ceballos	July 2019- June 2020	\$ 18,400
Persimmony	Participate in training on Persimmony system (Fiscal & Programmatic)	Deanna Mathies or Maria Ceballos	July 2019 - June 2020	
Financial	Prepare and submit quarterly invoices and narrative reports utilizing the Persimmony database. *Refer to the Funded Partner Manual for guidelines, deadlines, and additional details.	Deanna Mathies or Maria Ceballos and Fiscal Dept.	Due no later than: Oct. 31, Jan. 31, Apr. 30, & Jul. 31.	
Project Total (not to exceed this amount)				\$ 269,936
Sub-Contracts for TA Services				\$ 26,000
Indirect				\$ 12,500

